



Philanthrophant

Pro bono editor Volunteer Job Description

Philanthrophant is a volunteer led organization dedicated to using social media to promote social responsibility.

Duties and Responsibilities:

1. Write one post per week on mutually agreed upon topic; includes up to two edits.
2. Meet once weekly with President; may be in person or by phone/email.

Length of appointment:

3 months or one semester

Selection process:

The pro bono editor will be appointed by the President. This decision will be based on the interview process and a review of the application materials.

Responsible to:

President of Philanthrophant.

Requirements:

1. Commitment to the Philanthrophant philosophy of social media for social responsibility.
2. Ability to instill enthusiasm for social responsibility.
3. Working knowledge of social media.
4. Previous blog experience preferred but not required.

Basic training will be provided.

Application process:

Applications are accepted on a rolling basis. Please send resume and writing sample to Annalee.Shelton@philanthrophant.org.